

**City of Hurricane Water, Sewer & Water Pollution Control**  
**3255 Teays Valley Road, PO Box 1086, Hurricane, WV 25526**  
**Phone: 304-562-9906 Fax: 304-562-5858 Email: [utility@hurricanewv.com](mailto:utility@hurricanewv.com)**

**EMERGENCIES : Ronnie Woodall 304-741-4869**

**Application for Water and/or Sewer Services**

This agreement entered between Hurricane Water and/or Sewer Boards hereinafter called "Utility" and the customer hereinafter called "User". Whereas the User desires to purchase water and/or sewer service from the Utility and enters into a User's Agreement as required by the Rules & Regulations of the Utility. In consideration of the mutual covenants, promises, and agreements herein contained, it is hereby understood and agreed to by the parties as follows:

The User hereby certifies that he/she has made themselves familiar with the provision of this agreement as set out on the reverse side and understands that this is an application for service. The Utility has the right to reject this application and return the tap fee and/or deposit if it is determined that it is not feasible to service the property in accordance with the Rules & Regulations of the West Virginia Public Service Commission. The utility shall furnish, subject to the limitations set out in the Regulations now in effect or as hereafter amended, such service as necessary in connection with the User's occupancy at

**Service Address** \_\_\_\_\_ **Requested Service Start Date** \_\_\_\_\_

**Have you had service with the City of Hurricane before? Circle ONE YES or NO**

**If yes, what address(s)** \_\_\_\_\_

**APPLICANT'S INFORMATION**

**PLEASE PRINT LEGIBLY**

**CO-APPLICANT'S INFORMATION (If applicable)**

**PLEASE PRINT LEGIBLY**

**Name** \_\_\_\_\_ **Name** \_\_\_\_\_

**Social Security #** \_\_\_\_\_ **Social Security #** \_\_\_\_\_

**Driver's License #** \_\_\_\_\_ **Driver's License #** \_\_\_\_\_

**Cell/Home Phone #** \_\_\_\_\_ **Cell/Home Phone #** \_\_\_\_\_

**Email Address** \_\_\_\_\_

**Mailing Address (ONLY if different than service address)** \_\_\_\_\_

**Property Owner's Name** \_\_\_\_\_ **Owner's Phone #** \_\_\_\_\_

\_\_\_\_\_  
Applicant's Signature & Date

\_\_\_\_\_  
Co-Applicant Signature & Date

**RECONNECTION NOTICE**

City of Hurricane would like to make you aware of your liability in the unlikely event of any property damage associated with service activation without you being present. You will need to shut off your main water valve entering your property and accept full responsibility for any possible damage that may occur due to any uncontrolled water flow inside the premise- such as a faucet being left on, a leak with plumbing, fixtures, or appliances, etc. By signing this application, you agree with the above statement, and your services will be turned on without you being home.

**If you wish to be present when water service is restored, please advise the Utility Office. In this case, you will be responsible to call the Utilities Superintendent at 304-741-4869 and schedule the activation.**

**THIS SECTION IS FOR INTERNAL USE ONLY**

<b>Account #</b> _____	<b>Read In</b>	<b>Turn On</b>	<b>New Tap</b>
Meter Number _____	Elect ID _____		
Group CITYC/CITYR OR SPSPDC/SPSPDR	Utility Office Initials _____		
Last Reading _____	Current Reading _____		
Work Completed By (Initials) _____	Date and Time Completed _____		
Deposit Date _____ Waived _____	Water \$75	Sewer _____ CC _____	Cash _____ Check/MO # _____
Special Instructions _____	Circle if Applicable: LL or LLIFCALLS		

# **REGULATIONS**

## **GENERAL**

1. Failure of a User to pay water and/or sewer charges duly imposed shall result in the automatic imposition of the following penalties:
  - a. Accounts not paid within twenty (20) days of the billing date will be subject to a penalty of the net amount as established by the West Virginia Public Service Commission.
  - b. Accounts not paid within twenty-two (22) days from the billing date will result in the Utility issuing disconnect notices for the collection of the account as established by the West Virginia Public Service Commission.
2. In the event it becomes necessary for the Utility to shut off the water to the User's property, a fee of thirty dollars (\$30) for a disconnection of the service and a fee of thirty dollars (\$30) for reconnection will be charged.
3. The User agrees to pay a connection fee (tap fee) for water and/or sewer to the Utility. In the event that the Utility, for reasons beyond its control, cannot make said connect, the connection fee will be refunded.

## **WATER**

1. The User shall install and maintain at his own expense a service line which shall begin at the meter or tap on the Utility's line and extend to the dwelling or place of use. The service line shall connect with the Utility's distribution system at the nearest place of desired use by the User, provided the Utility has determined in advance that the system can provide adequate service at that point.
2. The User agrees to comply with and be bound by the Rules and Regulations of the Utility and the West Virginia Public Service Commission now in effect, or as hereafter duly and legally supplemented, amended or changed.
3. The Utility shall purchase and install a service connection at each service point and have exclusive right to use such service connection. The User agrees that no other present or future source of water will be connected to any water lines served by the Utility's water line. The User will disconnect from his present water system prior to connecting to and switching to the Utility's system and eliminate any present or future cross connection in his system. Failure of the User to comply with this regulation will result in the Utility discontinuing the User's service in accordance with state laws.
4. The Utility shall have final authority in any question of location of any service line connection to its distribution system; shall determine the adequacy of capacity to serve the User; and will not allow any connection or extension to be made to the User's service line for the purpose of supplying water service to another user.
5. The User shall be ready for his service line to be connected to the Utility's water system and commence to use the service from the system within 30 days after service is made available to the User by the Utility. Water service charges to the User shall commence 30 days after service is made available, regardless of whether the User's service line is completed and ready to be connected to the water system. The property to be serviced under this agreement is located in Utility's service district.
6. It is the responsibility of the property owner and/or builder to establish the final grade for the water meter prior to the Utility's installation. Failure to do so may result in added cost to the property owner or builder.

## **SEWER**

1. The User shall install at their own expense a service line which shall begin at the sewer tap (connection) on the Utility's line and extend the dwelling or place of use. The service line shall connect with the Utility's collection system at the nearest place of desired use by the User, provided the Utility has determined in advance that the system can adequately accept sewage at this point. The User shall construct his service line in accordance with the Rules and Regulations of the West Virginia Public Service Commission and the rules of the Hurricane Sanitary Board.
2. The Utility shall have final authority in any question of location of any service line Connection to its collection system; and shall determine the adequacy of capacity to serve the Users.
3. The User is expressly forbidden to connect additional users to the service line and may not extend or allow extension of the service line without authorization from the Hurricane Utility.
4. The User shall be ready for his service line to be connected to the Utility's collection system and commence to use the service from the system on the date the service is made available to the User by the Utility. Sewer service charges to the User shall commence on the date service is made available, regardless of whether the User's line is completed and ready to be connected to the collection system.
5. If the User is a restaurant or other non-residential facility where food is prepared for public consumption, the User shall install and maintain a grease and trash trap in accordance with the rules of the Hurricane Sanitary Board and the WV Department of Health interpretive Rule 16-1 Series VII part X.